

Paratransit, Inc.

Board of Directors' Meeting Summary

6:00 p.m. Thursday, November 18, 2010

- ❖ Jill Yungling was appointed to complete Director Brown's County Appointment Tenth Term 1/1/08 – 12/31/10 and to Fill the County Appointment Eleventh Term 1/1/11 – 12/31/13 as a general public representative.
- ❖ Staff announced the retirement of Paratransit, Inc. Receptionist Judy Reon.
- ❖ The Board convened in Closed Session for the Employee Performance Evaluation of the Chief Executive Officer, Pursuant to Government Code Section 54957.
- ❖ Ninh Dickenson reviewed the Customer Service Report.
- ❖ The consent calendar was approved.
- ❖ The following Action Items were approved:
 - A) Approve Resolution 12-10 Authorizing Paratransit, Inc. CEO to Execute on Behalf of Paratransit, Inc. the Transit Claim in the Amount of \$100,000 for Fiscal Year 2010-2011 for Submission to the Stanislaus Council of Governments to be used by Innovative Paradigms, a Division of Paratransit, Inc., for Consolidated Transportation Service Agency Operations in Stanislaus County, and
 - B) Approve Resolution 13-10 Authorizing Paratransit, Inc. CEO to Execute Fund Transfer Agreements for Job Access/Reverse Commute and New Freedom Funds from the Stanislaus Council of Governments for Consolidated Transportation Services Agency Operations in Stanislaus County and Provide Matching Funds through Stanislaus County Local Transportation Funds
- ❖ Nominations were accepted for the Offices of President, Vice President, Treasurer, and Secretary to the Paratransit Board of Directors for Calendar Year 2011 as follows:
 - President: Pete Spaulding
 - Vice President: Marty Omoto
 - Treasurer: Steve Gould
 - Secretary: Frances Gracechild
- ❖ Director Spaulding provided a Finance and Operations Committee Report; a written report was included as a part of the agenda package.

- ❖ Steve Robinson-Burmester provided a September 2010 Finance and Operations Report.
 - Demand Response service demand is 13% lower than the prior Fiscal Year at 25,810 trips provided. The “Demand Response” service includes service in the Type I and Type II service categories to Age and ADA eligible individuals. 20,984 Type I trips were provided to ADA-eligible individuals, a 7% decrease over the prior fiscal year, and 1,821 Type I trips were provided to Age-eligible individuals, a 42% decrease over the prior fiscal year. This indicates that not only has demand decreased overall, but that many Age-eligible trips have already shifted to the ADA-eligible trip category. ADA Type I demand is approximately 6% above RT’s projections and Age Type I demand is 34% below RT’s projections. The shift from Age to ADA service is happening more quickly than originally anticipated.
 - Mr. Robinson-Burmester went on to say that productivity increased by 6% compared to the prior year due to the elimination of Type II service into Elk Grove/Laguna and real time productivity optimization measures. September productivity was at 1.79 trips/hour, compared to 1.68 in September 2009. RT’s desired performance target for ADA complementary service is a 6% increase over the Fiscal Year 2009-2010 (FY10) level of 1.7 trips per hour to 1.8 trips per hour by the end of Fiscal Year 2010-2011 (FY11), with an average of 1.75 trips/hour. RT’s goal is a 12% improvement over 3 years, reaching 2.15 by FY 2012-2013.
 - Mr. Robinson-Burmester advised that the September cost per Demand Response trip was \$42.43, compared to \$42.67 in September FY10, a \$0.24 variance. RT’s FY11 budget is based on a rate of \$37.31 per trip, compared to the budgeted rate for FY10 of \$42.76. In the month of September, Paratransit, Inc. is 12% above the RT budget target and 1% below the FY10 budgeted cost per trip.
 - As Mr. Robinson-Burmester reported, there were no ADA trip denials in the month of September.
 - As Paratransit, Inc. has not achieved the budgeted rate of \$37.31 per trip, the report indicated that Paratransit, Inc. was required to use CTSA funding sources to support 10,521 ADA trips. At RT’s budgeted rate, RT supported 61,176 trips, which is 13,293 more trips than indicated in the report. RT has identified that 3,465 ADA trips beyond the budgeted and projected service level have been provided year-to-date. This is primarily based on the previously mentioned shifting of Age trips to ADA, which is happening more quickly than projected. The recertification efforts for Age-eligible individuals is expected to be completed early next calendar year, and once that occurs, the demand projections for the remainder of the fiscal year will be amended as necessary for incorporation in the on-going contract negotiations with Paratransit, Inc.

❖ Community Interagency Reports

- Sacramento Regional Transit District: In response to comments during the Operations Report, RoseMary Covington, Assistant General Manager, Planning & Transit System Development, RT, explained that RT is able to fund 16,000 of the 34,000 trips projected to be provided to Age-eligible individuals in the current fiscal year, but at a rate of \$37.31 per trip. This level of funding support is comparable to previous fiscal years for non-ADA, Type I Age service. Chair Gould indicated that RT had eliminated all funding for Age service.
- SACOG: There was no report on this item
- Adult and Aging Commission: There was no report on this item.

❖ The Chief Executive Officer provided a written report

❖ Phil McGuire provided a Diversified Service and Planning Update.